

Draft Policy for Filming Requests:

1. Request from filming company received
2. VEC convenes to consider the request
 - Timing requested
 - Content of the film
 - Purpose of the filming location
3. VEC forwards to F&F
 - Gives final approval for use of property
 - Building and Grounds to work use of property details
 - Treasurer to work payment
 - Insurance considerations
4. VEC appoints Point of Contact for all communication and coordination
5. Agreement/Contract worked
 - Church Insurance
 - Buildings and Grounds
 - Treasurer
 - Parish Chancellor (Ray D.)
 - Senior Warden signs contract/agreement after all approve

