

OUTREACH BOARD MINUTES  
October 29, 2025 4:00 Room 202

Present: Liz Halbert, Maryann Darzano, Sally Learned, Deb Alt, Judie Ratcliffe, Margaret Melando, Alice Kennedy, Shirley Desnoyers, Bill Faherty.

Guests: Bill Happer, David Sonnenfeld.

The board meeting was preceded by the four-question workshop led by Bill Happer and David Sonnenfeld from the rector search committee.

Minutes from the September 24, 2025 meeting were approved.

Financial reports were distributed and reviewed. Liz explained how to read the new General Ledger format. It was determined by Bill Coffin (the new finance director) that we will have \$15,453.65 from the Outreach Endowment to be spent in 2025. This includes the money from 2024 as well as second and third quarter distributions. We have already requested \$7000 in grant money from the endowment from last month. Therefore, \$8453.65 remains. From the other money in our account, we will have approximately \$6590 to allocate by the end of the year.

### **Ministry Reports**

SOIICF – Margaret Melando reported a successful ICF Hunger Walk took place on October 19. The food pantry is reporting increased numbers of families. They are concerned about providing turkeys and holiday fixings for everyone. David Sonnenfeld is going to provide a list of holiday items to donate.

Diaper Ministry – Maryann Darzano reported an increase in families seeking supplies. At the last pickup she attended they ran out of creams and wipes. She plans to purchase cases of them with funds in the Diaper account. It was also suggested to do a collection of items and money at the ECW Annual meeting.

Brunswick Partnership for Housing – Sally Learned reported a successful Sleep Out Brunswick fundraiser and poverty simulation. St. Philips had a team. They are frequently providing temporary emergency shelter in motel rooms for the homeless. BPH was just notified that Blue Cross/Blue Shield has awarded them \$75K to assist people with first month rent/down payments to enable them to afford an apartment. There is currently a 2 year wait for affordable rentals. The plans are progressing on the construction of affordable/workforce housing.

Lil' Bit of Help – Shirley Desnoyers stated that she and George will be going to Belize on November 4<sup>th</sup> for 2 weeks. They will be working closely with the diocese on their needs. They plan to primarily help out at St. Mary's School – a new site for them.

ECW – Judie Ratcliffe reported a very successful Fall Festival – almost \$22,000 was raised! The date for the Rummage Sale is March 14. The retreat will take place on April 29-May 1 and be led by Aedan Barnes. Judie reiterated that ECW wants to have more control over how the money they raise is spent. The amount to be transferred to Outreach will be determined at the Annual Meeting in December. There will also be a discussion on their procedures going forward.

Chapel Docent Program – no report.

Men on a Mission – no report.

### Old Business

Liz Halbert reported on the Chapel Annex project. The architect will be paid in full as of next week. He has completed the final drawings and a 3-d rendering. Next steps are to present to the Facilities Board and then on to the Vestry.

### New Business

We received two new grant requests.

- 1) Matthew's Ministry for costs to provide weekend backpacks of food for 550 students for one week. Request was for \$5775.00. Total request was approved. Money to come from the Outreach Endowment.
- 2) Brunswick Partnership for Housing for assistance with predevelopment soft costs for the new 7 unit affordable and workforce housing they are planning. These include appraisal and legal fees, engineering and application fees to the city of Southport. Request was for \$10,000.00. Approval was granted for \$7500.00. Money to come from Outreach Endowment and regular budget. It was stated that if we have money left to spend at the end of the year and receive no other requests, we may add to the award.

Meeting dates for November and December were changed due to their proximity to Thanksgiving and New Year's. New dates are November 19 and December 17. We may cancel the December meeting if all moneys have been disbursed in November.

It was suggested and supported to put an article in the local paper with a list of the charities and amounts that St. Philips has awarded in 2025. This information is also included in the annual report.

Meeting closed with the Lord's Prayer.

